

Penn State Law – University Park
Student Bar Association

Bylaws of the Community Relations Committee

I. Mission Statement

The name of this committee shall be the Community Relations Committee of the Student Bar Association. The Community Relations Committee of the Student Bar Association shall work to increase the law school's presence in the surrounding community and promote positive relations with the community at large. The Community Relations Committee will sponsor events that benefit the community surrounding the law school—such as, but not limited to, volunteer programs, community social gatherings, and public fairs — throughout the academic year. It shall maintain an open door policy for every student organization and every member of the student body at The Dickinson School of Law of the Pennsylvania State University.

The Community Relations Committee shall review student organization and individual student proposals for improving community relations in an objective, nondiscriminatory manner.

II. Definitions

1. Community – community shall include the people and organizations surrounding but not attending the law school.
2. Nominate: To propose by name as a candidate for election. Each nominee must be approved by the Student Bar Association before assuming the respective position.
3. Appoint: A binding selection by the Student Bar Association for an office or position in the Community Relations Committee.
4. Quorum: Two-thirds of the student members constitute a quorum.

III. Officers of the Community Relations Committee

The Community Relations Committee shall have as its administrative and executive officers two Co-Chairs.

CO-CHAIRS

The Co-Chairs of the Community Relations Committee shall be nominated by the SBA President and appointed through the majority consent of the SBA, and serve at the SBA President's pleasure. One Co-Chair shall be enrolled at

the University Park campus; the other Co- Chair shall be enrolled at the Carlisle campus. The terms of office shall be for one academic year. The Co-Chairs shall:

- i. preside over all meetings;
- ii. set the date, time, place, and agenda for all meetings;
- iii. appoint and coordinate any such volunteers deemed necessary to effectuate the purpose of the Community Relations Committee;
- iv. communicate with his/her assigned Vice President bi-weekly to report any updates regarding the Committee's activities for the SBA;
- v. vote in all actions undertaken by the Committee; and
- vi. record the proceedings of all meetings of the Committee.

MEMBERS OF THE COMMUNITY RELATIONS COMMITTEE

- a. The Community Relations Committee is open to all members of the student body.
- b. The Committee shall include at least two other members of the student body.
- c. Those interested should contact the Community Relations Committee Chair.
- d. The Chair will then provide the SBA Secretary and President with the names of anyone interested in joining the Community Relations Committee before the next SBA meeting.
- e. Membership is subject to nomination by the SBA President and approval by the SBA Board.
- f. SBA Committee members may be removed from the Committee only by a decision of the SBA President.

IV. Meetings

The Community Relations Committee shall meet no less than two (2) times during an academic year with at least one (1) meeting per semester. The Community Relations Committee reserves the right to hold additional meetings when circumstances deem necessary. The Community Relations Committee meetings are open to any interested member of the student body.

V. Meeting Procedure

1. The following guidelines shall govern each Community Relations Committee meeting:
 - A. Every meeting shall begin when the Chair calls the meeting to order;
 - B. The Chair must take roll and determine whether a quorum is present for voting purposes;
 - C. The Chair will read the minutes from the previous meeting;
 - D. The Chair will announce all proposals for discussion at the present meeting;

- E. The Chair will then ask the individuals or designated representatives of all organizations working with the Community Relations Committee to present their requests regarding enhancing community relations events or initiatives;
- F. After all individuals and representatives have presented, the discussion of the requests will commence;
- G. Each request will be discussed. At any time a member can move to vote on the request. Another member must second the motion;
- H. Proposals that do not obtain a majority vote will be denied;
- I. Upon discussion of all proposals, the Chair will adjourn the meeting.

VI. Voting

To vote on any matter, a quorum must be present. Any time a vote is taken, the question shall be approved by a simple majority vote.

VII. Amendments

1. All amendments to these bylaws shall be adopted by a two-thirds vote of the SBA.