

BYLAWS

Sports and Entertainment Law Society
Penn State Law at University Park

ARTICLE I

NAME

Section 1. The name of this organization shall be the Sports and Entertainment Law Society of Penn State Law University Park (hereafter referred to as “SELS” or “the organization”).)

ARTICLE II

PURPOSE

Section 1. With the ever-expanding legal opportunities arising in sports and entertainment-related fields, the SELS will attempt to inform interested students of noteworthy advancements and litigation on hot button-issues across the spectrum of sports and entertainment. The organization will also serve as a forum for students to debate and discuss these legal issues as they arise in the current, changing arena of sports and entertainment.

Section 2. From free agency to unions, the SELS plans on covering as many relevant topics as possible. The SELS hopes to provide valuable networking in a specialized and narrow field. As an organization, the SELS expects to attract speakers of distinction in the field to share their experience and knowledge in an attempt to make an exclusive legal society more accessible to Penn State Law students.

ARTICLE III

AUTHORITY

Section 1. This organization is a student organization at The Penn State Law University Park and adheres to all rules and obligations of the Penn State Law Student Body Association.

ARTICLE IV

MEMBERSHIP

Section 1. General Eligibility

Membership in the SELS shall be open to all matriculating students. The SELS does not discriminate on the basis of age, citizenship, color, disability, gender, race, religion, caste, national origin, political affiliation, sexual orientation, or status as a disabled veteran or veteran of any era.

Section 2. Membership

A. All students who have met the criteria established in Section 1 of this Article, along with the following conditions, shall be considered ACTIVE MEMBERS:

- a. They have attended at least half of the General Body meetings during the fall semester; and
 - b. They have attended at least half of the General Body meetings during the spring semester, prior to the election of chapter officers for their next academic year.
- B. All students who have met the criteria established in Section 2A of this Article will be considered the GENERAL BODY for the purpose of these Bylaws.

ARTICLE V

MEETINGS

Section 1. General Body Meetings

There shall be a General Body Meeting (“GBM”) at least twice a semester during the academic year. Two-thirds (2/3) of the General Body present at a meeting shall constitute a quorum to do business. In the absence of a quorum, no voting business may be conducted. However, other business, of a non-voting nature, may proceed.

Section 2. Special Meetings

A special meeting may be called in either the following ways:

- i. At the discretion of the President; or
- ii. By written petition, meeting the following conditions:
 - a. Instructing the President to call a special meeting;
 - b. Signed by twenty-five percent (25%) of the General Body
 - c. Clearly stating the reason(s) for the proposed meeting.
- iii. For meetings called at the President’s discretion, at least three days (3) prior notice must be given to all members of the General Body. Upon receipt of written petition that meets the requirements of Section 2(ii), the President must give notice to each member within three (3) business days of the special meeting, which must be scheduled for a date within seven (7) days of receipt of the petition.

ARTICLE VI

EXECUTIVE OFFICERS

Section 1. Meetings

- A. The Executive Board (“E-Board”) shall regularly hold meetings to be called at the discretion of the President. Meetings should be held prior to each regular and special meeting.
- B. Except under special circumstances, meetings of the E-Board shall be open to all members of the General Body. Any member of the General Body wishing to bring an issue of concern before the E-Board must

request, before the meeting, that the President put the issue on the Board's agenda.

- C. Members of the E-Board shall be notified three (3) business days prior to each meeting unless an emergency meeting is required.
- D. Members of the E-Board shall be present at all E-Board meetings unless there are extenuating circumstances to excuse absence. In the event a member of the E-Board cannot attend a meeting, it shall be the President's responsibility to relay the occurrences of the meeting to the E-Board Member.
 - a. If an E-Board Member does not attend every E-Board meeting and is not exempted from attendance, dismissal of the E-Board member from their position may follow in one of two ways:
 - i. The E-Board shall vote on the individual's dismissal upon a three-quarters ($\frac{3}{4}$) majority; or
 - ii. If a $\frac{3}{4}$ majority is not reached, the President shall retain the discretion to dismiss such individual upon a reasonable belief that the individual is acting to the detriment of the organization.
 - b. All E-Board Members must fulfill their duties as stated in the Bylaws of this organization. Further, E-Board Members are bound to fulfill their duties in accordance with any additional or extenuating circumstances or events that may arise.
 - i. If an E-Board Members does not fulfill their duties, he/she/they will be subject to sanctions in accordance with sanctions in accordance with Sections A(i) and A(ii) of this Article.

Section 2. Membership

The E-Board shall consist of the following elected and appointed officers of this organization:

- A. President
- B. Vice-President
- C. Treasurer
- D. Events Coordinator
- E. Marketing Coordinator
- F. Apparel Coordinator
- G. 1L Representative

Section 3. Duties of Officers

- A. President
 - a. The President shall be the leader of the SELS. The President's responsibilities include, but are not limited to, the following:

- i. Leading the direction of the SELS to facilitate proper and smooth execution of all planned events and other activities;
- ii. Collaborating with all E-Board members and Active Members to guarantee that each voice and opinion in the organization is heard;
- iii. Planning bi-weekly E-Board meetings to plan events and activities, and address any other organization needs;
- iv. Assigning tasks to E-Board members to ensure the successful execution of all planned events and other activities;
- v. Communicating with the proper powers to advocate for the SELS to any administrative bodies if needed, including the organization's faculty advisor.

B. Vice-President

- a. The Vice-President shall serve the SELS in a subsidiary role to the President. The Vice-President's responsibilities include, but are not limited to, the following:

- i. Assisting the President in the performance of such organizational duties as may be requested by the President;
- ii. Chairing the Bylaws Committee and proposing new amendments as needed;
- iii. Coordinating the administration of yearly E-Board elections;
- iv. Creating the PowerPoint and other necessary materials for General Body Meetings;
- v. Relaying General Body Meeting minutes to all Active Members of the organization, making sure to highlight important dates and events;
- vi. Taking detailed notes during E-Board meetings and relaying those minutes to the SELS SharePoint account;
- vii. Notifying the General Body of the SELS of any sports and entertainment law or related events occurring both within Penn State University and external organizations.

C. Treasurer

- a. The Treasurer shall be the chief financial officer of the organization. The Treasurer's responsibilities include, but are not limited to, the following:

- i. Controlling all of the organization's funds and co-signing with the President all disbursements of chapter funds;
- ii. Preparing a budget, under the direction of the President, which shall be approved by the E-Board;
- iii. Requesting funding from Student Bar Association (SBA), GPSA (Graduate Professional Students Association), UPAC (University Park Allocation Committee), or any other authorized funding source;
- iv. Compiling a complete list of materials needed for all organization-sponsored events.

D. Events Coordinator

- a. The Event Coordinator will largely be responsible for the successful execution of the SELS events and other activities. The Events Coordinator's responsibilities include, but are not limited to, the following:
 - i. Brainstorming at least two to four (2-4) events and other activities per semester;
 - ii. Coordinating with the President and other E-Board members for the successful execution of those events and activities;
 - iii. Delegating certain tasks to members of the E-Board, such as the creation of advertising materials to the Marketing Coordinator;
 - iv. Relaying the budgetary needs of each event and/or activity to the Treasurer;
 - v. Contacting legal professionals in sports and entertainment law to provide resources for the SELS.

E. Marketing Coordinator

- a. The Marketing Coordinator shall primarily deal with tasks regarding advertising for events, community outreach, and social media engagement. The Marketing Coordinator's responsibilities include, but are not limited to, the following:
 - i. Creating advertisement materials for physical and electronic distribution, such as flyers and campus-wide emails;
 - ii. Taking photos and videos of SELS events and Active Members during those activities;
 - iii. Maintaining and updating the SELS social media pages with materials to promote current and future organization events and current issues in sports and entertainment, with the

express goal of growing the SELS online following;

iv. Chairing Alumni Outreach Committee

F. Apparel Coordinator

a. The Apparel Coordinator shall primarily deal with tasks relating to the creation and selling of new apparel. The Apparel Coordinator's responsibilities include, but are not limited to, the following:

- i. Creating a new line of apparel at the start of each semester by working with Penn State Law approved vendors;
- ii. Taking all the steps necessary to sell the new apparel at the start of each semester to all Active Members of the SELS and any other interested parties;
- iii. Delivering or shipping new apparel to purchasing Members and other parties.

G. 1L Representative

a. The 1L Representative shall be elected solely by first-year Active members of the SELS. The 1L Representative's responsibilities include, but are not limited to, the following:

- i. Coordinating activities for the first-year class;
- ii. Alerting the E-Board of the questions, concerns, and ideas of first-year students;
- iii. Performing such other duties as requested by members of the E-Board

ARTICLE VII

COMMITTEES

Section 1.

Composition

Each committee shall consist of a Chairperson and at least two (2) members. Each Standing Committee shall be responsible for all archives coming under its title with such additional responsibilities as the E-Board shall determine. The Chairpersons of the Standing Committees shall be appointed by the President.

Section 2.

Chairpersons

All Standing Chairpersons shall be appointed by the President, subject to the approval of a majority of the E-Board Members. All Standing Committee Chairpersons shall:

- 1. Hold committee meetings as necessary;

2. Submit to the President of the organization a preliminary program of planned activities for the schoolyear within forty-five (45) days of election to office;
3. Maintain records of all correspondence and committee meetings;
4. Report the committee's activities to the organization;
5. Perform other duties as the President may request.

Section 3. Standing Committees

- A. Alumni Outreach Committee
- B. Bylaws Committee
- C. SELS Blog Committee
- D. Symposium Committee

Section 4. Ad-Hoc Committees

Ad-hoc committees and positions may be appointed at the discretion of the President and/or E-Board.

ARTICLE VIII ELECTION OF OFFICERS

Section 1. Coordination

- A. The Vice-President shall serve as the Chairperson of the Election Committee and coordinate all aspects of the election process.
- B. Two Active Members will be appointed by the Vice-President to assist the Vice-President in the performance of such duties as requested.

Section 2. Voting Procedures

- A. The election of each E-Board Member will occur annually.
- B. Elections are held at the end of each spring semester and shall take place in a regularly conducted fashion as overseen by the Election Committee.
- C. Each candidate for each office shall submit a candidate statement for the office they seek to the Vice-President at least one (1) day prior to the voting period.
- D. The election voting period will last seven (7) days, during which the General Body will vote on candidates for each E-Board position.
- E. A simple majority of the eligible voters cast (greater than fifty percent) is required for election to any office.
- F. Two (2) business days after the election meeting, the Vice-President shall post the results of the election.
- G. If necessary, when no candidate receives a majority of the votes, a run-off election shall be held among the candidates with the two highest vote totals.

- a. Two (2) days after the run-off election, the Vice-President shall post the final result of the election.
- H. In the event that one Member shall have been elected to two or more offices, that Member may select the office in which he or she will serve. A run-off election shall be held among the remaining candidates.
- I. If the election conflicts with the University's Spring Break, the election must be held on the week directly following Spring Break.

Section 3. Election of 1L Representative

- A. The election of the 1L Representative shall take place following the first SELS General Body Meeting of the fall semester.
- B. All first-year students are eligible to hold office.
- C. A simple majority of the eligible votes case (greater than fifty percent) is required for election. When no candidate receives a majority of the votes, a run-off election shall be conducted at the same meeting between the two candidates with greatest number of votes.
- D. The 1L Representative shall assume the duties of the office on the date of election.

Section 4. Validation of Elections

- A. Validation of elections shall be made by the Election Committee at the close of the election period.

Section 5. Installation of Officers

- A. Newly elected officers shall be installed at the final General Meeting of the academic school year and assume all duties thereafter.

Section 6. Term of Offices

- A. The terms of the Office shall last for one year.

Section 7. Removal of Officers

- A. Officers are subject to discipline and removal from the E-Board if their conduct violates these Bylaws or any Honor Code Rule promulgated by Penn State Law.
- B. In the event that an Officer is subject to discipline proceedings, they will be removed from the E-Board only by a majority vote by the remaining E-Board officers.

ARTICLE IX

ADVISORS

Section 1. The organization shall appoint at least one individual employed as a faculty or staff member by Penn State Law to serve as an advisor to this organization as required by Penn State Law. Auxiliary staff and student assistants are not eligible to serve as primary advisors. Advisors shall serve on an academic year basis or until their successor has been selected.

Section 2. The faculty/staff advisor will never have control of the organization or its finances.

ARTICLE X **AMENDMENTS**

Section 1. Proposed amendments to these bylaws shall be presented to the General Body, in writing prior to the meeting where the amendment will be voted upon.

Section 2. Bylaw amendments require approval by two-thirds (2/3) of the voting members present at a regular meeting. The amendment shall be effective immediately unless otherwise stipulated in the amendment.

Section 3. A copy of any amendments to these Bylaws must be submitted to the Director of Student Organizations at Penn State Law within two weeks after adoption.

These Bylaws were adopted on February 10, 2024, and most recently revised on February 10, 2024.