Article 1. Name and Purpose

Section A. Name
(1) The official name for this organization is the Penn State International Arbitration Group.
(2) This organization will use the name or its acronym, PSIAG, in all publicity materials or correspondences.

Section B. Purpose
(1) The purpose of this organization is to allow individuals interested in the field of arbitration, and more specifically international arbitration, to cooperate and assemble together to grow the collective education and experience of its members.
(2) All activities of this organization should strive to be directed towards this purpose.

Article 2. Membership
(1) Any student currently enrolled at the Pennsylvania State University shall be eligible for membership.
(2) All members shall be considered active members at the beginning of each academic year.
(3) All members must attend a minimum of one (1) organizational meeting a semester.
(4) All members shall receive one (1) vote on all matters requiring a vote.
(5) All members shall count towards the total of members necessary to achieve a quorum.

Article 3. Meetings
(1) There shall be a minimum of two (2) meetings per semester for the entire organization.
(2) All members shall be given adequate notice of all meeting times, dates, and locations.
(3) Quorum for meetings shall be one third (33%) of the total membership.

Article 4. Officers
(1) All elected officers shall comprise the Executive Board.
(2) All members shall be eligible to be an officer.
(3) All officers must maintain good academic standing.

(4) The Executive Board shall have the power to levy dues which shall not be excessive.

(5) The elected officers are as follows:
   a. JD President
      i. Shall co-preserve over all meetings.
      ii. Shall handle maintenance and oversight of all duties carried out by and for JD students.
   b. LLM/SJD President
      i. Shall co-preserve over all meetings.
      ii. Shall handle maintenance and oversight of all duties carried out by and for LLM/SJD students.
   c. Treasurer
      i. Shall prepare all requests for organizational funding and submit these to the SBA Budget Committee, the Speaker’s Trust, UPAC, or other funding source.
      ii. In the event of a disagreement between the JD President and the LLM/SJD President, the treasurer shall have one (1) resolution vote.
   d. Secretary
      i. Shall maintain a record of all meeting minutes.
      ii. Shall maintain a record of all meeting attendance.
      iii. Shall maintain a record of members in good standing.
      iv. Shall collect and count all member votes on any issue.
      v. In the event of a disagreement between the JD President and the LLM/SJD President, the secretary shall have one (1) resolution vote.
   e. Social Media Coordinator
      i. Shall maintain and update social media pages such as, but not limited to, Facebook and Linkedin.
      ii. All Posts must be reviewed by at least one (1) of either the JD President or the LLM/SJD President.
      iii. In the event of a disagreement between the JD President and the LLM/SJD President, the secretary shall have one (1) resolution vote.

(6) Elections
a. Election of the JD President for the following year shall occur at a meeting designated by the Executive Board during the spring semester.
b. The remaining elections shall occur at a meeting so designated by the JD President during the fall semester.
c. Any member may nominate another member or themselves for office.
d. Any member can vote for any officer including themselves.
e. All voting shall take place by secret ballot in an order so designated by the Executive Board.
f. A simple majority of members present at the election meeting shall be required to elect an officer.

(7) Removal
a. A motion to remove an officer must be sponsored by at least two (2) members.
b. Once a motion for removal is made, at the following meeting, one (1) of the members presenting the motion may speak on behalf of the motion while the officer may speak on their own behalf concerning the issue so long as the officer is present at the meeting or has had notification of such concern and chose not to attend the meeting.
c. Following the presentations, the floor shall be open for questions from the members present at the meeting.
d. Following discussion, there shall be a secret ballot vote on the motion to remove.
e. A two thirds (66%) vote of members present at the meeting is required for removal.

(8) Vacancy. In the event of a vacancy, there shall be an election held at the following meeting in accordance with the rules set forth for elections in this constitution.

Article 5. Parliamentary Procedure
All instances of Parliamentary Procedure and instances not covered by this constitution shall be covered by Robert’s Rules of Order Newly Revised.

Article 6. Statement of Non-Discrimination
This organization and its membership shall follow the Penn State Guidelines of Non-Discrimination.